

Georgia State Board of Funeral Service

Board Meeting

July 13, 2010

A meeting of the Georgia State Board of Funeral Service was held on July 13, 2010 at the Professional Licensing Boards office in Macon, GA. Chairman, Lauren McDonald called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Lauren McDonald, Chairman; Terry Daviston, Vice Chair; Linda Ware, Nancy Kennedy, David Roach and Thelon Hamby.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Reagan Dean, Assistant Attorney General via video conference.

Thelon Hamby moved, Linda Ware seconded, and the Board voted to approve the minutes of the June 8, 2010 meeting.

Thelon Hamby moved, Linda Ware seconded, and the Board voted to ratify the following licenses issued since the June 8, 2010 meeting:

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|-----|------------|------------------------------|----------------------------|--------------|----|
| 1. | EMB004688 | Davis, Darien Bryan | Embalmer | Sumter | SC |
| 2. | EMB004689 | Lawrence, Nicole Yvette | Embalmer | Marietta | GA |
| 3. | EMB004690 | Evans, Kevin Miles | Embalmer | Decatur | GA |
| 4. | EMB004691 | Mack, Kendrick Koron | Embalmer | Montrose | GA |
| 5. | FD005099 | Lawrence, Nicole Yvette | Funeral Director | Marietta | GA |
| 6. | FD005100 | Evans, Kevin Miles | Funeral Director | decatur | GA |
| 7. | FD005101 | Mack, Kendrick Koron | Funeral Director | Montrose | GA |
| 8. | FEST001766 | Dahlonga Funeral Home | Funeral Establishment | Dahlonga | GA |
| 9. | FEST001767 | Community Mortuary LLC | Funeral Establishment | Moultrie | GA |
| 10. | FSA005148 | Yarroll, Craig Robert | Funeral Service Apprentice | Decatur | GA |
| 11. | FSA005149 | Rehberg, Christopher Michael | Funeral Service Apprentice | Fayetteville | GA |

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Nancy Kennedy seconded the motion. The motion was carried by Lauren McDonald, Chairman; Terry Daviston, Vice Chair; David Roach, Linda Ware, Nancy Kennedy and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

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David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

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| 9:00 a.m. | FEST001435 | Board Request - Cognizant Interview | Luke Strong & Son Mortuary, Inc | No Show |
| 10:00 a.m. | 1235178 | Supervising Trade Embalmer | Elrico J. Harris - Trade Embalmer To Supervise – Elaina D. Stowers | Cancelled |
| 10:00 a.m. | 1235179 | Change of FDFCC | Strickland Funeral Home of Lavonia FDFCC: Courtney Adam Umbehant | Approve |
| 10:15 a.m. | 1235526 | Change of FDFCC | Memorial Park South Funeral Home FDFCC: William Bowers | Approve |
| 10:30 a.m. | 1242337 | Change of FDFCC | A. L. Spaulding Funeral Home FDFCC: Gilbert A. Brown | Approve |
| 10:45 a.m. | 1242184 | Change of FDFCC | Adams Funeral Home, Dublin FDFCC: Charles Wyman Woodruff | Approve |
| 11:00 a.m. | 1241483 | New Establishment | Community Mortuary LLC FDFCC: Rodney Keith Godfrey | Approve Approve |

David Roach moved, Nancy Kennedy seconded, and the Board voted to approve the following new funeral establishment and funeral director in full and continuous charge. Thelon Hamby and Lauren McDonald recused themselves from any discussion and voting.

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|------------|---------|-------------------|--------------------------|---------|
| 11:15 a.m. | 1243370 | New Establishment | Dahlonge Funeral Home | Approve |
| | | | FDFCC: Timothy Kip Adams | Approve |

David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

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|----|----------------------|--------------------|------------------------------|-------------------|---|
| 1. | Davis, Darien | 1234125 | Embalmer | Sumter, SC | Approve |
| 2. | N B P | 1238579 | Funeral Service Apprentice | Albany, GA | Table for results of GCIC |
| 3. | Scott, Curtis Cedric | 1236294 1236297 | Embalmer Funeral Director | Lawrenceville, GA | Approve |
| 4. | C E S | 1237605 1237608 | Embalmer Funeral Director | Lithonia, GA | Request updated letter from previous employer clearly stating |

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specific dates of employment

5. Lawrence, Nicole Yvette 1223365 Embalmer Kennesaw GA Approve
 1223366 Funeral Director

David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

David Roach moved, Nancy Kennedy seconded, and the Board voted to accept recommendations made in Executive Session on the following complaint and compliance issues:

- FUN090082 Tabled
- FUN090120 Tabled
- FUN100103 Tabled
- FUN100107 Close
- FUN100114 Close
- FUN100117 Close
- FUN100118 Close
- FUN100119 Send back to obtain statement
from FDFCC of establishment
and completion of case
investigation.
- FUN100123 Close
- FUN100126 Tabled
- FUN100126 Tabled
- FUN100133 Close
Refer to AG to send letter for
voluntary surrender of
establishment license

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David Roach moved, Nancy Kennedy seconded, and the Board voted to accept the recommendation made in Executive Session on the following complaint. Thelon Hamby recused himself from any discussion and voting regarding this case.

- FUN100124 Request statements from C H as well as T J and D M and request an interview with all of them.

David Roach moved, Terry Davistion seconded, and the Board voted to accept the following orders to accept fine money for inspection violations:

- | | | | |
|-----------------------|----------|--|-------|
| • Fluker Funeral Home | Waycross | Failure to have a card or brochure in each casket stating the price of the casket. | \$200 |
| • Litman Funeral Home | Pearson | Failure to equip all embalming rooms with the following: non-absorbent sanitary floor and walls, a sink with drain opening and non porous sanitary cover into a sewerage or septic tank, failure to maintain a state of clean, sound, safe, and acceptable repair and condition of the establishment at all times, failure to maintain a minimum of 8 adult caskets within the display room on the premises of the establishment, failed to have a card or brochure in each casket stating the price of the casket, failure to maintain seating for at least 30 persons in the room where funeral services are conducted in the establishment. | \$850 |

David Roach moved, Terry Davistion seconded, and the Board voted to ratify the following cease and desist orders for unlicensed practice:

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|---|-------------|
| • Bryant Keith Webb | Augusta, GA |
| • Willie M. Dickerson dba People's Funeral Home | Augusta, GA |

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Terry Davistion moved, Linda Ware seconded, and the Board voted to approve the following requests for continuing education course approvals.

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| NFDA Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 3005-6607 800-228-6332 262-789-6977 fax | 2010 Leadership Conference | 12.5 | 12.5 | |
| | Best Business Practices to Manage Collections in Funeral Service | 1 | 1 | |
| | Creating Home Funerals: Your Role as Funeral Director | 2 | 2 | |
| | Contemporary Embalming | 4 | 4 | |
| | Embalming Skills: Surgical Treatment to Stop Purge | 1 | 1 | |
| | CPC* 1.5 Day Seminar | 8 | 8 | |
| MKJ Marketing 1501 Belcher Road South Building B Largo, FL 888-655-1566 727-524-8200 fax cheuer@mkjmarketing.com | Green Opportunity | 7 | 7 | |
| | Communicating Effectively with your Community | 6 | 6 | |
| Epsilon Nu Delta Mortuary Fraternity Edith Churchman P.O. Box 3057 Newark, NJ 07103 973-242-8454 dreichurch@att.net | Formaldehyde Free Embalming Chemicals | 1 | 1 | |
| | Embalming Without Electricity and in Situation of Natural Disaster | 1 | 1 | |
| FuneralReview.com 2201 Dr. M L King Street North St. Petersburg, FL 33704 727-822-4700 727-821-4160 funeralreview@gmail.com | Cycle of Excellence: Value Training | 7 | 7 | |
| HLB Bereavement Consulting & Training Helen L. Bratton 3839 Boulder Creek Road Martinez, GA 30907 706-860-0954 | Funeral Services Professionals and Emergency Disaster Preparedness and Response for Funeral Homes and Community Emergencies | 10 | 0 | Table pending receipt of outline Request course outline |

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David Roach moved, Nancy Kennedy seconded, and the Board voted to accept requests for 90 day grace periods to hire a new Funeral Director in Full and Continuous Charge for the following establishments:

- Vincent R. Drummer Funeral Home, Inc. Vidalia, GA
- DT Brown Memorial, LLC Thomson, GA
- Crematory of Forsyth Cumming, GA

Thelon Hamby moved, Linda Ware seconded, and the Board voted to accept a request for a second 90 day grace period to hire a new Funeral Director in Full and Continuous Charge for the following establishment:

- Wilkinson County Mortuary Irwinton, GA

The next meeting of the Board will be August 10, 2010, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 2:15p.m.

Minutes were approved at the August 10, 2010 board meeting.